



The Ark Pre-School AGM Minutes – 4th July 2024 at 8pm.

Held at Crowthorne Baptist Church.

Attendees: Clare Divall, Roula Chaaya, Anne Goodrum, Kevin Mills, Sumita Mohanty, Heather Sinclair, Anna Forbes, Avril Doyle, Emma Frost, Sarah Webb, Wendy Mills, Ide Berrios, Pui Sze Chow and Vinolia Saynor

1)Apologies: Justine Wells, Laura Rothwell, Poppy Brown, Naomi Page

2)Minutes from 2023 AGM agreed as an accurate record 2023. No Matters arising.

3/4/5) Heather and Sarah ran through their reports and we reviewed Justine’s finance report attached alongside these minutes (Managers, Chairs and Finance)

Sarah thanked all the committee members and staff for their hard work and support. Justine formally thanked for all her hard work with the finances.

6)Election of officers:

Chair - Sarah Webb

Secretary – Emma Frost

Treasurer – Justine Wells

Church Reps – Avril and Kevin

Parent Rep – Roula Chaaya. Laura Rothwell has now come to the end of her term as parent rep. Laura thanked for her contribution from the committee. Ide Berrios is happy to stand as a new parent rep alongside Roula.

All above positions agreed for the coming year

7)Adoption of Policies

All policies have been reviewed and were adopted. Policies are also reviewed and updated accordingly as we go along as they are “working documents” Summary of this activity attached alongside these minutes.

8)AOB

Roula confirmed that the parent team are excited and ready for the carnival. Roula thanked The Ark staff for their help in the lead up and on the day. Roula was also thanked by the committee for all her hard work.

Opportunity to ask questions - no questions or queries raised.

Staffing

Reiterated and highlighted the staffing update contained in the last paragraph of The Chair's report. Sumita was profusely thanked for her 25-year term served at The Ark. We acknowledged that she's contributed so very much, is much loved and will be sorely missed.

Sumita personally thanked Avril for all her support over the years and Sarah for her help and support.

Meeting closed at 8:45pm