



The Ark Pre-School AGM Minutes - 11th July 2023 at 8pm.

Held at Crowthorne Baptist Church.

Attendees: Justine Wells, Naomi Page, Clare Divall, Laura Rothwell, Roula Chaaya, Anne Goodrun, Kevin Mills, Ellie Mousley, Poppy Brown, Cathy Thomson, Sumita Mohanty, Heather Sinclair, Anna Forbes, Avril Doyle, Emma Frost, Sarah Webb.

Apologies: Sara Woodhouse

Minutes from the previous AGM agreed as an accurate record 2022. No Matters arising.

Heather, Sarah and Justine ran through a summary of their reports which were shared prior to the meeting and attached alongside these minutes (Managers, Chairs and Finance)

Sarah thanked all the committee members and staff for their hard work and support.

Justine formally thanked for all her hard work with the finances.

Election of officers:

Chair - Sarah Webb

Secretary – Emma Frost

Treasurer – Justine Wells

Church Reps – Avril and Kevin

Parent Reps – Roula and Laura

All above positions agreed for the coming year

Sara thanked as parent rep for the previous 2 years. Julianty also thanked for her work as a Church Representative for a number of years also.

Adoption of Policies

All policies reviewed and adopted. Policies are also reviewed and updated accordingly as we go along as “working documents”

Staffing Updates

No practitioner changes. Claire Divall continues to be available for staffing cover and additional support for SEN children.

Naomi formally thanked for all her hard work as The Ark administrator over the past 2 years and presented with leaving gifts. The new administrator will be Poppy Brown – Poppy has met with staff already, commenced handover and was introduced formally to committee and parents at this meeting.

AOB

Opportunity to ask questions - no questions or queries raised.

Meeting closed at 8:20pm